

## **DEPARTMENT OF MEDICAL ASSISTANCE SERVICES EMPLOYMENT OPPORTUNITY**

This Agency is charged with ensuring proper **MEDICAID** services to qualified recipients. Please visit our website and the Commonwealth of Virginia's website referenced below for additional information and qualifications.

### **QUALITY IMPROVEMENT SPECIALIST**

Role Title: Health Care Compliance Specialist II

Position #00205

Pay Band 5, Level II Hiring Range: \$42,614 - \$62,000

**Closing Date: May 1, 2017**

DMAS Division of Integrated Care seeks an experienced professional to serve as the Quality Improvement Specialist, to plan, organize, direct and maintain the processes of DMAS' long term services and supports (LTSS) quality improvement program. The specialist will have an understanding of LTSS quality measures and can skillfully use the techniques of system design, reengineering, project management, quality improvement, outcomes measurement, and statistical analysis. The incumbent is responsible to provide ongoing training, as well as track health plan's compliance to regulatory requirements, contractual obligations, and LTSS policy during the health plans' quality management review (QMR) process. The incumbent will also be responsible for compiling information regarding the Commonwealth Coordinated Care Plus Waiver (CCC Plus) and reporting the findings in the CCC Plus evidentiary report to the Centers for Medicare and Medicaid (CMS). Qualified applicants must have considerable knowledge of the project management and quality management principles. Working knowledge of health care delivery systems, program planning, organizational management principles. Requires considerable experience with planning, development, analysis, and expansion of quality improvement systems. Must have working knowledge of integrated care, medical terminology, and research and evaluative techniques with ability to analyze and solve problems. Requires demonstrated ability to apply and interpret regulations, policies, and procedures. Requires proficiency using the PC, office productivity application software, with working knowledge of MMIS. Knowledge of Medicaid's home and community based services and managed care systems strongly preferred. Degree from an accredited college or university with major course work in social work, public health, health or business administration or related field is preferred. Post-graduate education in health care administration, business, or information systems or equivalent work experience a plus.

### **ONLINE STATE APPLICATION REQUIRED**

Resumes will not substitute for state applications. DMAS will only accept online applications submitted through the RMS by **11:59 p.m.** on the referenced closing date. Faxed, emailed, or hand delivered applications or resumes will not be accepted and resumes will not substitute for a complete state application. Applications must include complete work history, including periods of unemployment if applicable. Consideration for an interview is based solely on the information within the application.

**Receptionist:** 804-786-5408, TDD 800-343-0634

**Web Sites for Vacancy Listings**

**RMS:** <https://virginiajobs.peopleadmin.com/>

**DMAS:** [http://www.dmas.virginia.gov/Content\\_pgs/ab-emp.aspx](http://www.dmas.virginia.gov/Content_pgs/ab-emp.aspx)

**Applicants who require accommodation to apply for Agency openings should contact the DMAS receptionist for assistance.**

**EEO/AA/ADA**